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### **Guide For the academic year** 2024/2025 UNIVERSITY OF ZAGREB FACULTY OF KINESOLOGY





#### Publisher:

University of Zagreb Faculty of Kinesiology

For the publisher: **Prof. Mario Baić, Phd., Dean** 

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Zagreb, 2024

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## UNIVERSITY OF

## ZAGREB

The University of Zagreb (1669) is the oldest and largest university in Southeastern Europe, and since its establishment, it has continuously developed and grown. Today, it encompasses 31 faculties and three art academies.

In the Republic of Croatia, the University of Zagreb stands as the most prominent educational institution with comprehensive programs, offering a wide range of academic disciplines leading to bachelor's, master's, and doctoral degrees in the fields of arts, biomedicine, biotechnology, engineering, as well as humanities and social sciences.

#### UNIVERSITY OF ZAGREB

## FACULTY OF KINESIOLOGY

The Faculty of Kinesiology in Zagreb academic teaching an and is scientific institution, one of the vounger members of the University of Zagreb. The fundamental area of scientific interest and teaching is kinesiology, a scientific field within the social sciences, where an experimental approach dominates in comprehensive research on the principles and regularities of human movement or physical activity and exercise.

Scientific research is based on an interdisciplinary approach, applying modern technology and scientific methodology in the analysis, design, and evaluation of exercise processes. This makes the Faculty a leading Croatian scientific and educational institution in the field of kinesiology.

Prof. Mario Baić, PhD

Assoc. Prof. Dr. Sc. Dajana Zoreuc / Vice Dean for Teaching and Students

Assoc. Prof. Dr. Sc. Tomislav Rupč / Vice Dean for Scinece, Finances and Bussiness Po

Assoc. Prof Vice Dean for International Relation

> Assoc. Prof. Dr. Tomislav Đurković / Vice Dean for Professional Studeis

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## Faculty STRUCTURE

#### Departments

- 1. Department of General and Applied Kinesiology
- 2. Department of Sports Kinesiology
- 3. Department of Kinesiological Anthropology and Methodology

#### **Center for Professional Studies**

#### Institute of Kinesiology

- 1. Center for Scientific Research (Special Research Laboratories)
- 2. Center for Knowledge Transfer in Kinesiology
- 3. Diagnostic Center

#### Library

#### **Center for Information Support**

Office for International Cooperation, Protocol, and Public Relations

Secretariat

Department for Financial and Accounting Affairs

**Department for Technical Affairs** 

#### Studying At the faculty of kinesiology in Zagreb

#### **UNIVERSITY STUDIES**

University Integrated Undergraduate and Graduate Program in Kinesiology (5 years, 10 semesters, 300 ECTS credits)

Upon completing the University Integrated Undergraduate and Graduate Study in Kinesiology, students acquire the necessary competencies to conduct physical and health education at all levels of education (from preschool to higher education) and earn the academic title:

#### UNIVERSITY MASTER'S DEGREE RAMA GR IN KINESIOLOGY EDUCATION

Upon completing the University Integrated Undergraduate and Graduate Program in Kinesiology, students acquire the necessary competencies to conduct physical and health education at all levels of education (from preschool to higher education) and earn the academic title of Master of Kinesiology in the chosen specialization. For example, if the specialization is in Track and field Education, the academic title would be: Master of Kinesiology in Track and field Education (univ. mag.

In the offer are specializations in the field of Kinesiology Education, including:

Kinesiology, majors:

Kinesiology in Education and Athletics, Kinesiology in Education and Fitness, Kinesiology in Education and Wrestling, Kinesiology in Education and Sailing, Kinesiology in Education and Windsurng, Kinesiology in Education and Judo, Kinesiology in Education and Kayaking, Kinesiology in Education and Recreation, Kinesiology in education and Kinesitherapy, Kinesiology in education and Physical conditioning of athletes, Kinesiology in education and Basketball, Kinesiology in education and Football, Kinesiology in education and Volleyball, Kinesiology in education and Basic Kinesiological Transformations, Kinesiology in education and Dancing, Kinesiology in education and Swimming, Kinesiology in Education and Rhythmic Gymnastics, Kinesiology in Education and Handball, Kinesiology in Education and Sports Management, Kinesiology in Education and Tennis, Kinesiology in Education and Rowing

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#### Doctoral Program in Kinesiology

(3 years, 6 semesters, 180 ECTS credits)

From the academic year 2001/2002, the Faculty of Kinesiology has been offering a doctoral program in Kinesiology with a duration of three years. During this program, students are required to earn a minimum of 180 ECTS credits, and upon its completion, they are awarded the academic title of Doctor of Science. Under the new study program, the doctoral program in Kinesiology has been conducted since the academic year 2006/2007. Currently, the program is based on the 2014 study program, with amendments and additions introduced in 2017. The program also has a three-year duration, during which students must accumulate at least 180 ECTS credits, and upon completion, they are conferred the academic title of Doctor.

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#### DOCTOR OF SCIENCE IN KINESIOLOGY (dr. sc. socio.)

#### Studying At the faculty of kinesiology in zagreb

**Professional Undergraduate Program in Coach Education** (3 years, 6 semesters, 180 ECTS credits)

Upon completion of the Professional Undergraduate Program in Coach Education, students acquire competence for work in their chosen sport, sports recreation, tennis, or conditioning preparation. Graduates of this program are awarded the professional title of "Professional (baccalaureus/baccalaurea) degree in coaching", with the specific specialization indicated by the chosen pathway.

#### PROFESSIONAL (BACCALAUREUS/BACALAUREA) DEGREE IN COACHING (bace. cin.)

Upon completion of the Professional Undergraduate program in Coach Education, along with specifying the pathway, graduates acquire additional competencies. For example: **Professional Degree in coaching** (BACCALAUREUS/BACALAUREA) in Volleyball (bace. cin.)

After completing this level of professional program, students have the opportunity to enroll in the second level of higher program by enrolling in: professional graduate program Coaching education.

Coaching program, specializations: Acrobatic Rock and Roll, Track and field, Badminton, Baseball, Cycling, Billiards, Boxing, Weightlifting, Fitness, Field Hockey, Wrestling, Sailing, Windsurfing, Judo, Kayaking, Karate, Kickboxing, Skating, Strength and conditioning, Equestrian sports, Basketball, Bowling, Fencing, Football, Volleyball, Darts, Dance, Swimming, Rhythmic gymnastics, Diving, Handball, Skiing, Sports gymnastics, Sports recreation, Table tennis, Archery, Shooting, Teakwondo, Tennis, Triathlon, Water polo, Rowing.

People who complete any of the mentioned professional programs do not acquire teaching competencies upon completion, and under no circumstances can they gain the right to employment and work in educational institutions.



Upon completion of the program, the professional title Master of Sports Coaching is obtained, specifying the specialization in areas such as acrobatic rock and roll, athletics, fitness, wrestling, or one of the following specializations:

#### **MASTER OF SPORTS COACHING**

for example, Master of Sports Coaching in Basketball

Coaching education, specializations: Master of Sports Coaching with a specialization in Acrobatic Rock and Roll, Track and field, Fitness, Wrestling, Sailing, Windsurfing, Judo, Canoeing, Karate, Figure Skating, Strength and conditioning, Basketball, Bowling, Soccer, Volleyball, Dance, Swimming, Rhythmic Gymnastics, Diving, Handball, Skiing, Artistic Gymnastics, Sports Recreation, Shooting, Taekwondo, Tennis, Rowing.



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SRCE is the central infrastructural institution of the entire system of science and higher education in the Republic of Croatia. At the same time, it serves as the computing and information center of the University, responsible for coordinating its infrastructure.



The AAI@EduHr system is an authentication and authorization system for science and higher education in the Republic of Croatia. In this system, each member of the academic and research community in Croatia receives their AAI@EduHr electronic identity, including a username and password, from their home institution. How to change your password in the AAI@EduHr system?

You can change the password in two ways. The first is through the password change interface.



The second method is described in the steps outlined below:

1. On the page 'List of Home Institutions in the AAI@EduHr System,' locate your home institution and in the column labeled LDAP domain (to the left of the institution's name), click on its domain.

2. After that, you will be redirected to the web interface for updating data in the LDAP directory. Click on the link for updating data (for users) and log in with your username and current password in the AAI@EduHr system.

3. After successfully logging in, click on Change Password.

If you have forgotten your password or for any other reason cannot access the password change web interface, you can contact...":

#### Stipe Gorenjak E-mail: it.podrska@kif.unizg.hr Phone: +385 91 3658 600



#### Studomat is a module within the Information System of Higher Education Institutions (ISVU) designed for students.

STUDOM

**CLICK HERE** 

FOR MORE

Use Studomat:

Studomat

- to register/unregister for exams
- view schedules for written exams
- check the results of written exams
- find schedules for oral exams
- enroll in a new academic year
- select elective courses
- self-enroll in courses
- request various certificates
- access financial obligations

Student ID card

The student ID card is a public document that proves the student's status. The card displays the name of the institution the student (cardholder) attends, the name of the higher institution (university or polytechnic), a unique card number along with the cardholder's name and surname, a photograph of the cardholder, and a facsimile of their signature.

The student ID card is non-transferable, meaning it can only be used by the person whose name is on it. Violation of the rules for using the ID card is considered its misuse.



Request for the issuance of a student ID card is submitted to the university's student office. The card needs to be activated before use. In the event of loss, theft, or destruction of the student ID card, the student is obligated to report it immediately to the issuing higher education institution.

Upon the student's request, the university will provide a temporary student ID card for use until a new one is issued.

(Unique Master Citizen Number)

MBAG (Unique Master Citizen Number) uniquely identifies each individual in the academic community and is assigned upon enrollment in a higher education institution. It consists of 10 digits: the first four digits represent the institution of higher education that assigned the JMBAG, and the last six digits are assigned sequentially, determining the academic person within the university. The JMBAG is part of the student identification number.



At the Faculty of Kinesiology in Zagreb, the Merlin e-learning system is utilized. Merlin enables instructors to conduct classes by implementing various methodically designed content and tools. implementing various methodically designed content and tools. For students, it provides the ability to track progress in e-courses and take guizzes and exams for individual subjects. Merlin is based on the open-source Moodle platform, currently the most modern e-learning system widely used in the Republic of Croatia.

The virtual environment for e-learning, Merlin, consists of the Merlin e-learning system, webinar system, and e-portfolio system, all interconnected with the ISVU system.

The system is maintained by employees of the Center for e-Learning at SRCE, ensuring reliable and uninterrupted system operation and availability to university institutions, instructors, and students.

> Institutional administrator at system Merlin: Stipe Gorenjak E-mail: it.podrska@kif.unizg.hr Phone: +385 91 3658 600



**Dabar** (Digital component of the national e-infrastructure of the Republic of Croatia)

Dabar is a component of the e-infrastructure national of the of Croatia Republic that, in collaboration with institutions and other participants in the system of science and higher education, enables systematic management of their digital assets. This includes various digital content and objects that result from the activities of the institution's employees and students. Dabar is used to store as well as other exam papers scientific and educational digital materials

Portal of electronic resources

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CLICK HERE FOR MORE The portal of electronic resources for the Croatian academic and scientific community provides access to databases with a national license. Students will use this portal to search for relevant literature that will aid them in preparing seminar papers, essays, and project assignments during their studies.

DABAR



## Teaching, obligations, and rights.

The academic year consists of two semesters. The winter semester begins in early October, and after the winter exam session in February, the summer semester begins. The Faculty of Kinesiology at the University of Zagreb reserves the right to change the academic calendar.

Exam sessions are regular and extraordinary. Regular winter and summer exam sessions last four weeks, while the regular autumn exam session lasts two to three weeks. Extraordinary exam sessions include autumn (from early November to the end of January) and spring (from early March to the end of May).

All subjects of study programs (mandatory subjects, subjects of mandatory and elective directions, as well as elective subjects) are divided, based on their content, methods of teaching, and methods of knowledge assessment, into two basic groups: theoretical and theoretical-practical subjects. Lectures are a form of teaching where students acquire fundamental and advanced theoretical knowledge and receive necessary instructions for successfully mastering the material and preparing for exams in a specific subject.

Theoretical-practical lectures within practical subjects consist of oral presentation of the material with practical demonstrations and demonstrations of the performance of various movement structures, illustrating how they should ideally appear.

Seminars enable students to deepen their acquired theoretical and practical knowledge, prepare them for independent work, and gradually introduce them to scientific and professional work.

Exercises are a form of teaching where the material presented to students in lectures is elaborated, and students solve practical tasks related to the subject matter with the help and guidance of exercise leaders.

### Time table of courses for international students in the academic year 2024/2025

## Kinesiology

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#### Exam Taking

Information about each subject in the academic year is provided in the teaching implementation plan, and detailed instructions on the way of attending classes and taking exams are consolidated in the syllabus published on the Faculty's website and the e-learning system (Merlin).

For theoretical subjects, knowledge assessment can be done through written and oral examinations.

For theoretical-practical subjects, knowledge assessment is carried out practically (motor skills, motor abilities, and methodical knowledge) as well as through written and/or oral examinations. The assessment and evaluation of acquired knowledge by students are conducted through:

- 1. Continuous assessment of acquired knowledge during classes.
- 2. Quizzes
- 3. Comprehensive exams.

By regularly attending classes and fulfilling all teaching obligations, most subjects can be passed through continuous monitoring and quizzes during the semester. After that, the subject can be taken in the exam sessions. The prerequisite for exam registration in the ISVU system is the proper fulfillment of teaching obligations, marked by the subject status "attended" (regular attendance, completion of seminar papers and project assignments, passing methodological exercises, completing professional practice, or any other prerequisite defined in the course before the start of classes). If a student has not fulfilled teaching obligations for a subject during the semester, the subject must be re-enrolled.

The best way to pass exams is regular class attendance and continuous fulfillment of teaching obligations.

#### Exam registration and withdrawal

Exam registration is done in the Studomat app up to three days before the exam date, and exam withdrawal must be completed no later than two days before the exam date.

#### What does it mean not to pass an exam?

The exam is considered not passed if:

- 1. You did not meet the requirements on any part of the exam, i.e., if you did not pass all the learning outcomes.
- 2. You registered for the exam, did not attend it, and did not withdraw on time.
- 3. You rejected the offered grade from the subject teacher during the oral exam, i.e., during the grade enrolment.

#### What are ECTS credits?

ECTS (European Credit Transfer and Accumulation System) is a system for collecting and transferring credits based on learning outcomes (knowledge and skills) that need to be acquired in a course.

One credit corresponds to 25 to 30 working hours, and 60 credits represent the workload for a student for one academic year. The maximum number of credits for an integrated undergraduate and graduate program is 300, for an undergraduate program is 180, and for a graduate program is 120.

## Academic year & teaching periods

Academic year 2024/2025

October 1st to September 30th

#### WINTER SEMESTER

Teaching period Examination period (no classes October 1<sup>st</sup> to January 24<sup>th</sup> January 27<sup>th</sup> to February 21<sup>st</sup>

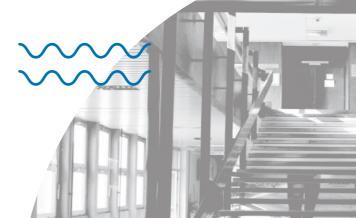
#### SUMMER SEMESTER

Teaching period

Examination period (no classes)

February 24<sup>th</sup> to June 6<sup>th</sup> June 9<sup>th</sup> to July 11<sup>th</sup>





## Glosarry

#### STUDENT TUTOR:

Students in higher years of study who, with their experience and advice, help younger colleagues adapt to studying and student life.

#### DEMONSTRATOR:

A student who has successfully completed a course in the previous academic period and has been appointed in the current academic period to assist the teacher.

#### ASISTENT:

An academic staff member who assists a professor or lecturer. Students first seek help from the assistant and then the professor.

#### LECTURER:

An academic title indicating that a teacher is qualified for independent work.

#### PROFESSOR:

A teacher with extensive teaching and scientific experience. Organizes classes and collaboration among involved teachers, demonstrators, and students.

#### PROFESSOR EMERITUS:

A specially meritorious retired professor.

#### ACADEMICIAN:

A scientist (or artist) elected to the Croatian Academy of Sciences and Arts, where the number of academicians can be over 160.

#### MENTOR:

The mentor's role begins with accepting responsibility for the progress of a student or junior colleague and their independence in professional or scientific work.

## Academic Etiquette

Academic etiquette encompasses the (un)written rules of the academic community shaped from the 12th century and the establishment of the first faculties to the present day. The excellence of mentoring and collegiality in the academic community draws inspiration from ancient forms of learning and teaching, while incorporating modern methodologies and advanced technology. Written norms of academic etiquette are directly subordinate to the law, university statutes, and regulations, while unwritten norms are transmitted through tradition, building the reputation of students, professors, and the academy where they apply.

1. Academic titles achieved at the scientific level (research associate, senior research associate, scientific advisor, and scientific advisor in a permanent position) and scientific-teaching titles (assistant professor, associate professor, full professor, full professor in a permanent position) are abbreviated before the names of their holders and are written in lowercase. For example: Prof. Dr. Sc., not Prof.Dr.Sc. or prof.dr.sc. Dates and other abbreviations or numerical notations are written with a space after the period in the abbreviation.

2. Academic and professional titles obtained in UNIVERSITY AND PROFESSIONAL STUDIES, UNDERGRADUATE, GRADUATE, INTEGRATED UNDERGRADUATE AND GRADUATE, and University specialist studies are written after the names.

3. Students greet first, and professors respond with a greeting. Short greetings and colloquial language are unacceptable.

4. A younger person or a person without a title introduces themselves first to an older person or a person with a title.

5. When addressing a teacher or other faculty staff, students greet first, followed by an introduction.

6. Professors address students with "Mr./Ms. colleague," while students address teachers with the title of their scientific or teaching position (e.g., assistant professor, professor, etc.).

7. Maintain a sufficient distance and avoid getting too close or touching the other person's face during conversations.

8. The academic year begins in the fall with the winter semester and ends in the summer semester after the autumn exam sessions.

9. Classes are not disrupted by tardiness or entering/exiting the lecture hall.

10. Inability to attend a class is announced with a written excuse and a document confirming the justification for the absence.

11. Students' clothing should be appropriate for public institutions. Avoid drawing attention with clothing, as academic institutions are focused on intellectual challenges and achievements.

12. During lectures, seminars, and exercises, students are required to wear clothing suitable for the environment and the type of task. All clothing is allowed as long as it does not offend others. It is forbidden to wear extremely low-cut clothing, tight-fitting clothing, clothing revealing the stomach and back, shirts with inappropriate inscriptions, sleeveless shirts, clothing revealing underwear, transparent clothing, extremely short skirts or shorts, flip-flops, clogs, sandals, open shoes, and high-heeled shoes in cases where they are inappropriate for the intended tasks; sunglasses, either on the eyes or on the head; and other clothing inappropriate for a professional environment (e.g., torn pants or shirts).

13. Regular and extraordinary students are treated equally in the process of knowledge testing.

14. Lectures are open to the public. Students and the interested public, upon entering the faculty, should adhere to both written and unwritten rules of academic etiquette.

15. Student obligations are fulfilled on time and without delays.

16. It is inappropriate to stand out and seek privileges not available to other students.

17. Consultations are a time designated for advising with the subject teacher on issues not suitable for larger groups of students.

18. Before entering a teacher's office, it is necessary to knock and wait for the teacher's invitation to enter the office.

19. The speaker is not interrupted until they have finished their presentation.

20. The tone is not raised in academic discussions, and differences in opinions are confirmed with evidence. Discussions are encouraged as different perspectives lead to discoveries and new solutions.

21. Respect for opposing views is a fundamental characteristic of academic discussions.

22. Insulting and ridiculing interlocutors, as well as threats and extortion, should be reported to the Faculty's Disciplinary Court.

23. It is desirable to avoid any form of privatization of academic space and academic activities.

24. Students who already know teachers from before do not inform teachers about existing connections but strive to maintain academic restraint and integrity.

25. The goal of studying is to enable students to conduct independent research, engage in collegial discussions on professional topics, and draw conclusions based on evidence.

26. When writing academic papers, students consult with mentors. In the process of defending written papers, students attribute achievements to collaboration with mentors or co-authors.

27. During defenses of academic papers, it is desirable to ask the candidate a question to confirm the importance of the topic and the presented discoveries.

28. Extracurricular activities express commitment to the academic institution and provide an opportunity to gain additional knowledge and skills.

29. Academic material is not mastered by learning from notes, but through independent research of mandatory and recommended literature. The use of scripts devalues the academic pursuit of excellence.

30. Copying literature is a violation of intellectual property and copyright and represents a serious breach of academic etiquette.

31. A more severe violation of academic etiquette is conditioning the passing of an exam by purchasing the teacher's textbook.

32. Academic integrity involves researching and citing all available bibliographic sources related to the research topic.

33. Academic papers are written in Croatian or English, while fully respecting the language norm (spelling, phonological, morphological, syntactic, lexical, stylistic, etc.) of the language in which the paper is written.

34. It is unacceptable to write academic papers using two different languages.

35. The breadth of education of academic citizens is confirmed by adopted knowledge and skills in the field, as well as the use of standard language in speech and writing.

36. The use of text translation programs is impermissible without subsequent verification and correction of proposed translations.

37. Before presenting a paper or written text, academic integrity requires prior reading and correction of identified errors.

38. By adopting academic etiquette, students are introduced to business etiquette.

39. Academic ceremonies begin with the anthem of the Republic of Croatia, followed by the academic anthem "Gaudeamus igitur" (originally: "De Brevitat Vitae"). After the anthems, visitors show respect for their symbolic meanings not by applauding but by maintaining silence.

40. The academic anthem "Gaudeamus igitur" is usually performed in Latin.

The rights and duties of students at the Faculty are determined by the Law on Scientific Activity and Higher Education, the Faculty Statute, the University of Zagreb Statute, the Study and Examination Regulations, and other general acts of the Faculty and the University. Each student of the Faculty of Kinesiology has:

1. Equal and inalienable rights regardless of race, nationality, religion, gender, political and other beliefs, social status, and all other differences.

2. Freedom of expression in accordance with legal decisions and moral principles of academic citizenship.

3. Freedom of non-political association.

4. Democratically elected representatives with voting rights in the Faculty Council of the Faculty of Kinesiology in Zagreb.

5. The right to express opinions on issues related to the rights and obligations of students through student representatives.

6. The right to access the Statute of the University of Zagreb, the Faculty of Kinesiology, and other acts related to them and their rights at the Faculty of Kinesiology.

7. The right to fair treatment by employees of the Faculty of Kinesiology in Zagreb, with the right to appeal in case of violation of this right.

8. The right to attend lectures, exercises, seminars, and other forms of teaching.

9. The right to participate in scientific and research work.

10. The right to lodge a complaint about a decision or procedure with the competent body of the Faculty of Kinesiology.

11. The right to be rewarded for work, achievements, and contributions to the promotion of the Faculty of Kinesiology.

12. The right to participate in additional activities: cultural, sports, professional conferences, and seminars, etc.





## Student duties

1. Preserve the reputation and dignity of the University of Zagreb Faculty of Kinesiology, students, teachers, and collaborators.

2. Attend lectures, exercises, and other forms of teaching without delay.

3. Regularly fulfill and independently organize the fulfillment of duties (finances, exam registrations and withdrawals, the number of exam attempts, attendance at lectures and exercises, etc.).

4. Respect office working hours.

5. Attend meetings of the Faculty Council and other committees of which they are members.

6. Behave politely and respectfully towards students, teachers, collaborators, and other staff at the Faculty of Kinesiology in Zagreb

7. Adhere to any specific rules of conduct and presence in Faculty spaces (e.g., reading rooms, classrooms, auditoriums).

8. Preserve the property and environment of the Faculty of Kinesiology in Zagreb.



## Unacceptable behavior

1. Disrespectful or inappropriate behavior towards teachers, other staff at the Faculty of Kinesiology in Zagreb, or students.

2. Tardiness or leaving any form of class, as well as failure to fulfill other educational obligations.

3. Disturbance of any form of class.

4. Creating noise or disrupting order and peace.

5. Inappropriate dress according to generally accepted rules for a given occasion.

6. Use of unauthorized aids in exams and other knowledge assessments, except when explicitly allowed, and receiving or providing assistance in exams and other knowledge assessments.

7. Presenting someone else's work as one's own.

8. False representation, attending knowledge assessments on behalf of another person.

9. Forgery of documents related to program and the exercise of student rights.

10. Violation of rules for the protection of copyright and intellectual property.

11. Unauthorized access to computer system resources and other entities related to the Faculty of Kinesiology in Zagreb via the Internet.

12. Causing material damage and misappropriation of property belonging to the Faculty of Kinesiology in Zagreb.

13. Actions intentionally or through extreme negligence causing environmental pollution at the Faculty of Kinesiology in Zagreb.

14. Attending any form of class under the influence of alcohol or drugs.

15. All other actions that are contrary to moral norms accepted in society and actions defined by law as offenses or penal offenses.

## Official communication

The official email address (name.surname@student.kif.unizg.hr) is used for official communication with professors and services at the Faculty of Kinesiology in Zagreb. The official email address serves as proof of student status, and Faculty staff are not obligated to respond to inquiries sent from other addresses (e.g., Gmail, Yahoo, etc.).

When sending an email, please remember to include the subject line and sign off at the end of the message (name, surname, year, and course of program).

In official communication with professors and services at the Faculty, it is recommended to use the official email address (name.surname@student.kif.unizg.hr).

## Student support

#### **Student Affairs Office**

The administrative office of the Faculty where you can address all inquiries related to enrolment, courses, exams, issuance of certificates and diplomas, transcript of grades, and other documents related to study and education.

International Relations Office iro@kif.hr +385-1-3025-602

Office for Undergraduate, Graduate, and Integrated Studies referada@kif.unizg.hr +385 01/3658-625

Center for Professional Studies scit@kif.unizg.hr +385 01/3658-623

Office for Postgraduate Studies doktorski.studij@kif.unizg.hr +385 01/3658-619 CLICK HERE FOR MORE



#### **International Relations**

Student exchange at the University of Zagreb is facilitated through various programs (Erasmus, bilateral exchange, CEEPUS, Erasmus Mundus, etc.). The majority of financial support for student mobility is provided by the Erasmus+ program.

You can choose between two types of mobility: study stay, where you attend classes and take exams, or research work supervised by a mentor at a foreign institution.

Contact iro@kif.unizg.hr



#### Student Ombudsman

The Student Ombudsman is a sui generis institution of the academic community established in 2007 by the Law on the Student Union and Other Student Organizations with the purpose of addressing academic matters and protecting the academic rights and freedoms of students.

Contact pravobranitelj.unizg@gmail.com

#### Coordinator for Students with Disabilities

The Coordinator for Students with Disabilities serves as a link between students with disabilities, faculty members, administrative staff at each unit, and the Office for Students with Disabilities at the University of Zagreb.

The Coordinator is also the contact person at the Faculty whom students can approach to realize their rights related to adjustments in teaching and exams, as well as other issues concerning the rights of students with disabilities.

Contact dajana.zoretic@kif.unizg.hr lidija.petrinovic@kif.unizg.hr

### Student Union of the Faculty of Kinesiology in Zagreb

The Student Union of the Faculty of Kinesiology in Zagreb is the representative body of students at the Faculty and the University of Zagreb. Its members are elected by the students of the Faculty to represent their interests and rights.

#### Kontact

studentskizbor.kif@gmail.com

#### Student Service - employment...

- The Student Service facilitates the employment of high school and university students.

Requirements for enrollment:

- Valid student ID
- Personal ID (018)
- Personal bank account
- One small-format passport photo

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#### **Student Accommodation**

- Student Dormitory "Stjepan Radić," also known as "Sava"
- Student Dormitory "Cvjetno Naselje"
- Student Dormitory "Dr. Ante Starčević," also known as "Šara"
- Student Dormitory "Lašćina"

CLICK HERE FOR MORE

## Faculty services

#### Library

In the library, you can find instructions for citing literature, receive assistance in searching information sources (databases, catalogs, and repositories), use library materials and all available information sources, and utilize the "Ask the Librarian" service.

Contact knjiznica@kif.unizg.hr



#### **IT Support Center**

The IT Support Center is an independent organizational unit of the Faculty that performs tasks related to information support, planning information systems, managing computer networks, monitoring information security, technological support for teaching and e-learning, organizing classes, and maintaining shared computer resources and services.

#### Contact it.podrska@kif.unizg.hr

#### Psychological Counseling Center

The Psychological Counseling Center provides professional support to students in overcoming personal and professional issues, led by psychologists employed at the Faculty. The center offers individual counseling services on a weekly basis, as well as thematic group workshops on a monthly basis, free of charge.

Reservations for individual counseling sessions are made through the calendar, and instructions and links can be found on the Psychological Counseling Center's website.

O CHO SAVIETOVALIŠTE ZA STUCI

**CLICK HERE** 

FOR MORE

# Activities At The Faculty

#### **Student Sports and Competitions**

Students of the Faculty of Kinesiology in Zagreb participate in Unisport sports competitions related to the national university championships in Croatia. Each academic year, representatives from Croatian universities and polytechnics participate in over 20 different sports competitions. The academic sports season begins in December, and starting from the 2020/2021 season, university championships in e-sports are also held.

Our students compete in the following sports: football, futsal, basketball, handball, volleyball, darts, table tennis, chess, sailing, swimming, 3x3 basketball, beach volleyball, tennis, and athletics.

#### **Student sections**

1. SKIF - Triathlon Section of the Faculty of Kinesiology, University of Zagreb

2. Running Section

3. Student Section for Motor Development and Exercise in Preschool Children

4. Student Section for Sports Physiology

5. Section for Kinesitherapy at the Faculty of Kinesiology

#### Science Week at the Faculty of Kinesiology

The Faculty of Kinesiology is organizing a series of activities as part of the event "Science Week at KIF," where you can learn about the scientific activities and projects of the Faculty.

During Science Week, you can participate in:

/ lectures and workshops for students and teachers (e.g., database searching, referencing and plagiarism, measuring instruments vs. variables, etc.)

/ tours of the laboratories (presentation of facilities and equipment, questions and answers)

/ presentations of scientific and professional projects of the Faculty of Kinesiology in Zagreb

/ presentations of the scientific journal Kinesiology and the international scientific conference Kinesiology

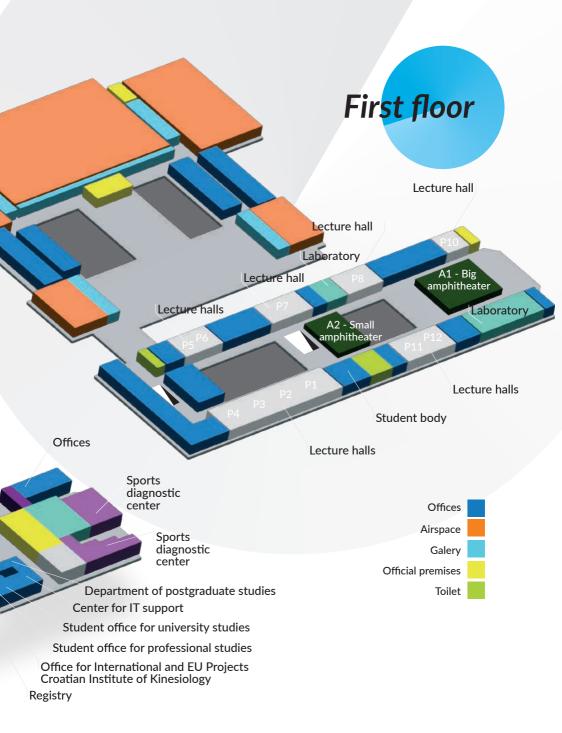
/ informational sessions.

#### Annual Blood Donation

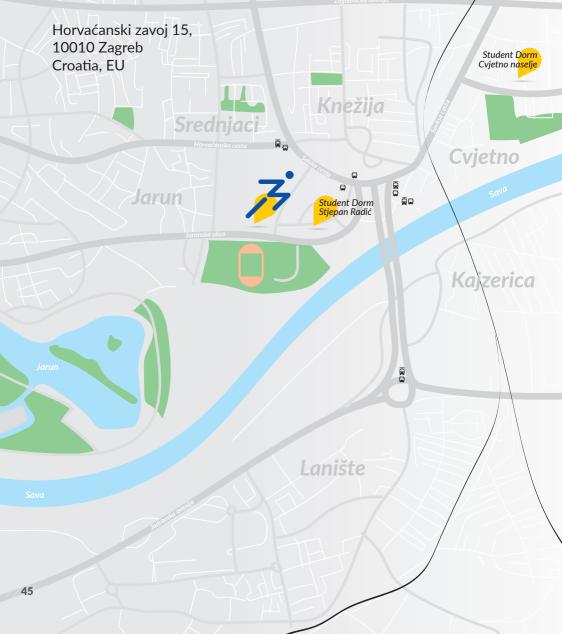
Organized by the Croatian Institute for Transfusion Medicine and the Red Cross, the Faculty of Kinesiology has been traditionally conducting blood donation drives for 30 years. The drive is held twice a year since 1989, and during that period, students and staff of the Faculty have donated 11,475 units of blood, making us the most successful donors at the University of Zagreb. A student who participates in the blood donation drive, including those who cannot donate blood for health reasons, is allowed to miss classes on the day of the donation. A student who donates blood can also justify an absence from classes for two working days during the same semester. Blood donation takes place in the library of the Faculty of Kinesiology in Zagreb.

# Schedule of halls and classrooms





## Where Are We Located?



# How To Get To Us By Public Transport?



#### **Tram lines**

- 4 Direction: Savski Most
- 5 Direction: Studentski Dom Stjepan Radić
- 7 Direction: Savski Most
- 14 Direction: Studentski Dom Stjepan Radić
- 17 Direction: Studentski Dom Stjepan Radić



#### **Bus lines**

109 Črnomerec - Dugave (Station: **Studentski Dom Stjepan Radić)** And all other lines leading to **Savski Most** 

#### www.zet.hr











Sveučilište u Zagrebu Kineziološki fakultet

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#### kif.unizg.hr